# ST MOGUE'S COLLEGE

**Everything in one place.** *Simple!* 











### St Mogue's College App

#### The School's Official Platform

The App is the school's official platform. It is private and secure. Only current parents/guardians, students and teachers have access.

Parents/quardians and students know with certainty that all school published information is available in the one place - the School App.

The features and functions include:



**Communications** 



**Link to VSware** 



**Digital Attendance Forms** 



**Parent Reminder Dashboard** 



**Digital Sign In/Out for Students and Visitors** 



**Booklist** 



**Digital Forms** 



**School Information** 



**My Student** 



**Link to Website** 



### Communications

Parents/guardians will only receive alerted Notifications which are relevant to them.



#### **Notifications**

Notifications are used for publishing information on the day-to-day administration of school.



#### News

The News feed is used for the general PR type of news.



#### **Personal Notifications**

Private Message to a group or individual parent/guardian. This will only be visible to that user. The system includes a "read" flag when the notification is opened and read by the user.



### **Note from parent**

Parents/guardians can quickly and easily submit notes.



#### Also available are:





Calendar

### Digital Attendance Forms

Parents/guardians **MUST** submit attendance forms through the App **BEFORE 08:15am** to allow school staff time to process the form.

#### **Security – PIN**

The App includes an optional 4 digit PIN security on all forms and payments. Parents/guardians can turn this on in their profile.



**Absentee Notes** 



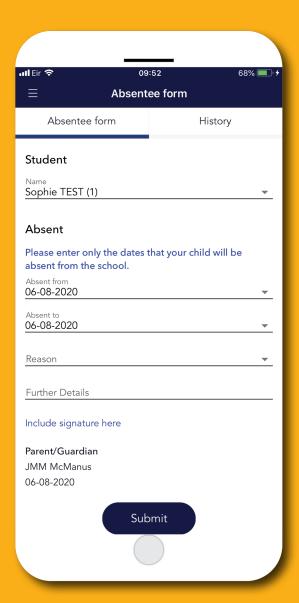
**Late Notes** 



Permission To Leave Early includes QR code for parent/guardian to Digital Sign Out student



Return after Absence



### **Digital Sign In/Out**

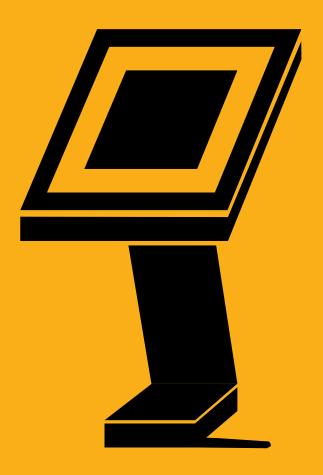
### **Digital Sign In & Sign Out**

Students arriving Late or Leaving Early MUST sign in/out at reception.

### **Parents/Guardians Signing Out Students**

Parents/guardians are required to sign out students who are leaving school early.

A Permission to Leave Early form must be submitted for prior approval.



### **Digital Forms**

Any form which a parent needs to approve or acknowledge will be published in the App. Parents will only see forms that relate to them. A full history of forms submitted is in the App.

For example:

#### **Consent Forms**

Permission to go on a trip or attend an event.

#### **Terms of Use Agreements**

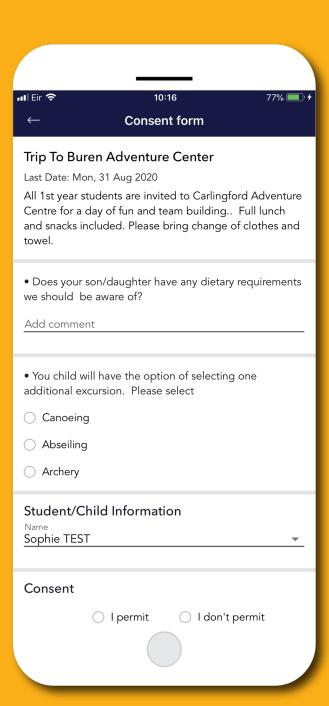
Parents/Guardians/Students agreeing to terms of use of computer equipment.

### Acceptance of School's Rules

Parents/Guardians/Students agreeing to be bound by school rules and code of conduct.

#### **Security – PIN**

The App includes an optional 4-digit PIN security on all forms and payments. Parents/guardians can turn this on in their profile.

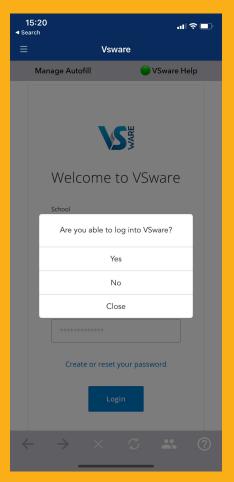


### **VSware**

### You can quickly and seamlessly access your student's VSware details through the App.

- VSware on the home screen
- Your username will be automatically populated by the App
- 3 If you have previously saved your password into the App this will also auto populate and simply login.
- If you have not previously saved your VSware password to the App tap "Manage Autofill" at top of screen and save your password
- Password issues Create or reset your password
- 6 VSware Help on top right
- support@uniqueschools.ie





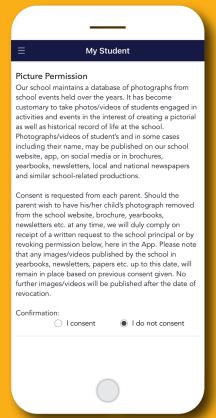


### **My Student**



## Consent to use student's image

Parents/guardians can grant and/or revoke consent for the school to include their student's image in photos/videos across the school's communications platforms.





### **Medical Form**

Parents/guardians supply and easily update their student's medical information and emergency contact details through the App.

← Medical Form
The following informaiton must be supplied to the school so we can ensure the highest level of care for your son/daughter. If during the course of the school year your child becomes ill or is receiving medical attention and/or medication, please inform the school as soon as possible.
Matt Toms
Emergency Contact 1
Contact Name Marian
Contact Mobile Number +353851231234
Emergency Contact 2
Contact Name Jennie
Contact Mobile Number +353851234567
Family Doctor
<u>Name</u>
<u>Address</u>

← Medical Form
Medical Insurance/ Medical Card No
Medical Insurer
Medical Insurance No.
Medical Card No.
Current and Past Medical Info
Disability Information
☐ No Disability
Problems with ASD/Asperger's
Problems with Communication
Problems with Consciousness
Problems with Palliative Care needs
Problems with Eating and Drinking
Problems with hand function
Problems with hearing
Problems with incontinence

### Registering for the App

- You must have provided the school with a mobile number for each parent/guardian
- 2 DOWNLOAD
  St Mogue's College from App Store or Google play you will have received an SMS with a link
- VERIFYYour school connection Parent/Guardian
  - Your mobile number via one time passcode sent to your phone
  - Your email address via link sent to your email
- your digital signature and click register
- 5 SWITCH ON NOTIFICATIONS to ensure that you receive alerts when the school posts notifications

I am a ...

O Student

O Parent/Guardian

O Teacher/Staff

O Parent/Guardian & Teacher/Staff

#### Parent/Guardian

Enter your mobile no. which you have provided to school for communication. We will send a verification code (OTP) on this mobile number via SMS

Country Code 353

Mobile No.

Parent/Guardian Alison O'Keeffe 353 8635466

alison@uniqueschools.ie

Confirm password

• • • • • • •

AUI

By registering I agree to all terms and conditions.

# UniqueSchools

Queries

support@uniqueschools.ie

